

Unity of Greater Hartford

Board of Trustee Meeting Minutes

August 16, 2018

In Attendance: Terry Guzauckas, Scott Harrison, Lee Dittman, Rev. Christine Boylan, RitaFaith MaCrae and Susan Wright

Absent: Agnes Rose

Call to Order: 6:30 pm

Opening Prayer: Rev. Christine Boylan

Affirmations of Vision, Mission and Board Statement of Faith

Master Mind Prayer: 6:40 pm

Old Business:

- **July 2018 minutes** unanimously approved via email on August 13, 2018.
- **Sunday Children's Ministry:** Rev. Christine will be contacting members of this committee to line up those involved in the monthly plans according to the schedule that has been put together for the weekly classes/activities for the Children's Ministry as outlined in the Minister's report description.
 1. Terry Guzauckas suggested that a schedule of Children's Ministry be posted on bulletin board for high visibility as is done with Prayer Chaplain schedule.
- **New Member Class review:** Membership Basics Class scheduled for October 14th & 21st. Susan Wright is not available on October 14 and RitaFaith is not available on October 21st. Rev. Christine will resend class outline to Board Members participating in leading this class.
- **World Day of Prayer:** Scheduled dates and activities:
 1. Wednesday, September 12: 7:00 to 8:00 pm - Prayers, Music and Candlelight Walk and Gong bath by Ed Cleveland, followed by dessert reception; Thursday, September 13: 6:00 am to 6:00 pm Prayer Vigil; Thursday, September 13: 7:00 to 8:00 pm - Prayer Service in the Sanctuary.
 2. Sign-up sheet available to volunteer for prayer vigil.
 3. Rita Faith will send out e-invites
 4. Volunteers will partner in handing out letters to area neighbors for WDOP events
- **Key Policy:** Policy reviewed and with it a discussion concerning the feasibility of allowing the weekly Women's ACA group and the weekly AA group to have a key if necessary, the subject of living our Core values of Trusting was raised. Board will look at each case individually before making a decision
- **Door (Locks Change) Policy:** This has again been tabled following a discussion of options. Susan will contact Manchester Safe & Lock to get estimates on costs to change cores of main door and making 20 keys for reference if future change is decided.

Reports:

- **Minister's Report provided by Rev. Christine Boylan:** Report reviewed
Topics discussed:
 1. Board agreed the WDOP proceeds will be distributed in this way: 25% to Interval House, 25% to MACC and 50% to Unity of Greater Hartford.

2. Rev. Christine will be meeting with Bookstore Volunteers for feedback with Susan Luiz and Leah Bell's departure. It is suggested that Sunday Counters check in with Bookstore staff.
3. Princeton Review: Rev. Christine will send a schedule copy to all for opening & closing.
4. Minister's Reimbursement for June Conference fee & hotel approved by Board. Will take to Finance Committee for decision on where money will drawn. Hotel \$792.47, Conference fee \$483.46 – Total \$1,275.93
5. Annual Church Picnic date 2019: Toni will find out the dates available in September and congregation will be polled on date.

- **Finance Report provided by Scott Harrison:** Report reviewed

Topics discussed:

1. What to look for in Financial reports – refer to Scott's Treasurer's Report for August for specifics.
2. Finance Committee job description approved by Board

- **Marketing Committee Update:** World Day of Prayer events as previously discussed; waiting for website template.

New Business:

- Spiritual Understanding – discussion tabled.
- Suggested that Sunday Counters check in with Bookstore volunteers
-

Closing Prayer: Susan Wright

Meeting Adjourned: 8:31 pm

Next Board meeting scheduled for Thursday, September 20th at 6:30 pm.

Recorded and respectfully submitted

Susan Wright

Secretary, Board of Trustees

Unity of Greater Hartford